



AUTHORIZATION FOR THE USE AND/OR DISCLOSURE OF  
HEALTH INFORMATION

Patient Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Medical Record No.: \_\_\_\_\_

**Type of Request (check one):**

- I request that DDSI disclose information in my medical record to: \_\_\_\_\_  
at this address: \_\_\_\_\_  
for this purpose: \_\_\_\_\_
- I understand that DDSI requests that I authorize it to disclose information in my medical record to:  
\_\_\_\_\_ for this purpose \_\_\_\_\_

I understand that DDSI, Inc. may assess a fee of 50 cents for each page (for paper copies) and \$5.00 for x-rays and other images; for providing copies electronically, the charge is 30 cents a page up to \$200.

**I authorize the following information to be used or disclosed:**

- All medical information concerning this patient from DDSI, Inc.
- Medical information concerning this patient from DDSI, Inc. for the following dates: \_\_\_\_\_.
- Other: \_\_\_\_\_.

**I understand:**

- DDSI, Inc. may not condition treatment on my providing this authorization for use or disclosure of my medical information. If I refuse to sign this authorization, I will still be eligible to receive medical services from DDSI, Inc.
- I have the right to revoke this authorization at any time by sending a letter to \_\_\_\_\_  
\_\_\_\_\_ which gives my name and the date I signed this authorization and state that I revoke the authorization to use my medical information.
- DDSI, Inc. may disclose my medical information to a recipient who could possibly later use or disclose the information without my authorization.
- I may inspect or copy the information from my medical records that will be used by DDSI, Inc. for the purposes set forth in this authorization.
- I have the right to refuse to sign this authorization and if I refuse, my medical information will not be used by DDSI, Inc. for the purposes indicated.
- I will receive a signed copy of this authorization form.

Signature of Patient or Patient's Representative:

\_\_\_\_\_  
\_\_\_\_\_

Printed name of Patient or Patient's representative

Date \_\_\_\_\_

Description of representative's authority:

Parent of a minor                       Legal guardian

Power of Attorney

Other: \_\_\_\_\_

This authorization is only effective if it is signed and dated. This authorization expires one year after the date it is signed or upon the occurrence of the following event: \_\_\_\_\_.